

Job Description: Director on the Montgomery County Education Association (MCEA) Board of Directors

Position Overview: The Montgomery County Education Association is seeking dedicated individuals to serve as Directors on its Board of Directors. This is an exciting opportunity for those passionate about advocating for educators, shaping educational policy, and advancing the professional standards of teaching in our community.

MCEA is a non-stock corporation under the laws of Maryland; and a 501(c)(5) under the Internal Revenue Code (non-profit corporation exempt from federal income taxes except in certain instances).

The Board of Directors are collectively responsible for managing the business and affairs of the corporation in the interest of the members.

To fulfill a director's statutory obligations, each director must:

- Perform their duties in good faith;
- Act in the best interests of the corporation; and
- Exercise care that an ordinarily prudent person in a like position would use under similar circumstances

Key Responsibilities:

- Board Members as Fiduciaries:
 - With paid staff in place, Board members are the fiduciaries who provide:
 - Foresight, including effective strategic planning aligned with the Association's mission and understanding of legal obligations as a fiduciary
 - Oversight to ensure financial stability and sufficient resources to support programmatic growth, and
 - Insight into the Association's strengths and weaknesses. Such an understanding or insight assists in the identification and onboarding of new directors
 - Beyond fulfilling the legal duties, Board members serve as ambassadors and advocates for the Association.
 - Each Board member is responsible for holding other Board members accountable to ensure that all follow through on their legal and ethical duties.
- Board members shall:
 - Attend and actively participate in monthly Board meetings and Representative Assemblies, as well as additional meetings called by the President.

- Collaborate with fellow Board members to establish and adopt standing rules and policies governing the Association’s procedures.
- Support chapter representatives in fulfilling their duties and responsibilities effectively.
- Review and provide input on proposed policies, budgetary matters, and other initiatives presented to the Representative Assembly.
- Advise the President on committee appointments and key organizational roles within MCEA.
- Oversee the management of the Association’s financial records and operations.
- Engage in special elections to ensure adequate ethnic minority representation on the Board.
- Fulfill additional duties as necessary to fulfill a director’s fiduciary duties.

Qualifications:

- Must be an Active, Substitute/HHT, or Retired member of the MCEA, Maryland State Education Association (MSEA), and National Education Association (NEA).
- Directors elected to constituency-specific seats must be members of the corresponding chapter within MCEA.
- A strong commitment to the mission and values of MCEA and the education community.

Term of Office:

- Directors serve a three-year term, beginning July 1 following their election. While eligible for reelection, Directors may not serve more than two consecutive terms in the same position.

Compensation:

- None. This is a volunteer position.

Nomination Process: Interested candidates should submit a nomination form.

Join us in making a meaningful impact on the education community and advocating for our members and our profession on the MCEA Board of Directors!

For more information about the role and responsibilities of the MCEA Board of Directors, please see the [MCEA Bylaws](#).