

**MONTGOMERY COUNTY EDUCATION ASSOCIATION**  
**12 TAFT COURT - ROCKVILLE, MD 20850**  
**301/294-6232; Fax: 301/309-9563**

**SICK LEAVE BANK PHYSICIAN'S STATEMENT**  
Completion of this form is mandatory. No substitutes will be accepted.

**TO BE COMPLETED BY PATIENT:**

Patient's Name \_\_\_\_\_ Work Location \_\_\_\_\_

Home Address \_\_\_\_\_  
\_\_\_\_\_

*Authorization to Release Information: I hereby authorize the undersigned physician to release to the Sick Leave Bank Committee any information requested with respect to this claim.*

Signature \_\_\_\_\_ Date: \_\_\_\_\_

Date of Birth \_\_\_\_\_

1. What was the first day of absence from work due to this illness, injury, or disability?  
Month \_\_\_\_\_ Day \_\_\_\_\_ Year \_\_\_\_\_
2. Have you ever had same or similar condition? [ ] Yes [ ] No If "yes", state when and briefly describe.
3. Is condition due to injury or sickness arising out of your employment? [ ] Yes [ ] No If "yes", describe.

**TO BE COMPLETED BY PHYSICIAN**

**A. Physical Illness**

1. Nature of Disability
  
  
  
  
  
  
  
  
  
  
2. Symptoms
  
  
  
  
  
  
  
  
  
  
3. Clinical findings (e.g., x-rays, lab data)

4. Treatment (e.g., surgery, medication) \_\_\_\_\_
- a. Period of hospitalization/Date of surgery \_\_\_\_\_
- b. Other confinement? Specify \_\_\_\_\_
5. Anticipated date of return to work. (**Must be completed**) \_\_\_\_\_
6. For **maternity related disabilities**, please complete the following:
- a. Date of delivery: \_\_\_\_\_
- b. Type of delivery: \_\_\_\_\_  
**(verification of C-section birth must be provided after delivery)**
- c. Specify complications: \_\_\_\_\_

### B. Psychiatric Disability

1. Most recent appointment \_\_\_\_\_
2. Symptoms: \_\_\_\_\_
3. Has patient been hospitalized or received residential treatment for condition? [ ]Yes [ ]No  
 If "yes" specify (including dates) \_\_\_\_\_
4. List patient's medications \_\_\_\_\_
5. Specify treatment plan. Nature of therapy? \_\_\_\_\_  
 \_\_\_\_\_
6. Anticipated date of return to work. (**Must be completed**) \_\_\_\_\_

### C. For all Disabilities

**(Must be completed or form may be returned without a decision from the Committee)**

What are patient's job related limitations?

- a. temporary or permanent (please circle applicable term)
- b. none, slight, moderate, severe (please circle applicable term)

**This leave consists of days contributed by MCPS employees, and may be used for extended illness, injury, or disability only by the contributing member.**

Physician's Name (Please print clearly)	Signature	Date	Phone
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Street Address	City	State	Zip Code
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